

## FREQUENTLY ASKED QUESTIONS

### Q. What is the entry deadline for 2018?

A. The entry deadline for all entries is January 31. NO LATE ENTRIES CAN BE ACCEPTED.

### Q. Something is wrong with the website

A. Online registration for this Music Festival works best using the newest FIREFOX web browsers. If you are still having issues after changing your browser please review our FAQ or send us a detailed list of what you are trying to achieve and the steps you took. Complete our Festival online issue report.

### Q. Payment

A. Registration is available online by credit card and cheque. The registrations paid by cheque will be activated by the festival administrator once the cheque is received and cashed. Send the cheque promptly for best results.

### Q. When will I receive my schedule?

A. Confirmations for Scheduling will be available online by March 5, 2018

### Q. I haven't received my registration confirmation email? Why not?

A. If you did not receive a registration confirmation, please visit the student login area and login using your email address (the one you registered with) and the password you created during the registration process.

### Q. Online registration is not accepting my email

A. If you have already started the online registration and decide not to continue with the process, you have still created an account. Go to "Registrant Login" at the top of the home page and login using your email and password you created during previous registration attempts. Once you login you will be able to add more classes and your teacher ID number.

If you cannot login, you may have typed the wrong email or password. Make sure there are not spaces. Use Firefox as your browser.

If you can login, all successfully registered classes will appear. If you paid by cheque it will appear when we receive payment and update your status.

### Q. My teacher did not give me a teacher ID

A. Continue with your registration. You will be able to add a teacher ID in your "Participant Login" afterwards.

### Q. Late Registrations

A. Late registrations are not accepted. The entry deadline is January 31.

### Q. Do all entries have to be submitted by January 15?

A. All solo and group entries other than school entries MUST be submitted by January 15 (midnight). School entries (solo and groups) have until January 31 (midnight).

### Q. What do I do if I am not able to participate in the Festival at my assigned date and time?

A. If you are not able to participate in the festival at your assigned date and time you must notify the festival administrator immediately and give the reason for the conflict. Provided the conflict is valid and reasonable every measure will be taken to move your performance to a time that will work for both the adjudicator's schedule and your availability. Please keep in mind that if there are others participating in the same class as you, the class will remain at its initially scheduled time and only you will be moved. This means you forfeit the opportunity to be assigned 1<sup>st</sup>, 2<sup>nd</sup> or 3<sup>rd</sup> placement amongst the participants of that class. You will still be assigned a mark, and that mark will be included in the award calculations if you qualify for the festival awards provided all other rules of the festival have been respected.

If an emergency arises, please follow the same procedure as above.

### Q. Do Own Choice Selections have to be from the RCM or CC syllabus?

A. In some instances, i.e. Beginner Classes, Own Choice Selections may be from a method book. In these cases, the festival committee reserves the right to designate the appropriate level for the song entered.

When a graded selection is not in the current syllabi the festival committee requires **written confirmation from a RCM or CC examiner** confirming the grade level of the selection.

### Q. Can music be downloaded from the web/internet?

A. Yes, music can be downloaded. If music is downloaded from the internet then a receipt showing proof of purchase must be provided and attached to the music submitted to the adjudicator. If the music is from a FREE DOMAIN website then the URL address MUST be attached to the music submitted to the adjudicator. If the music is out of print, a letter from the publisher must accompany the submitted copy indicating that the copy is licensed. Undocumented photocopies are NOT ALLOWED. Please be sure to follow these requirements clearly to avoid confusion and embarrassment for all involved.

### Q. Is the student/teacher responsible for providing an original copy of music to the adjudicator?

A. YES. Each student/teacher is responsible for providing an original copy of the music for the adjudicator. If a photocopy is submitted to the adjudicator that is not accompanied by the appropriate documentation (see above), the student(s) is disqualified and will receive an adjudication ONLY. The student(s) is disqualified from receiving a mark or a festival monetary award. In a NON-competitive class the student(s) will be disqualified from consideration for a festival monetary award.



**Q. Under what circumstances will my fee be refunded?**

A. REFUND POLICY:

**ENTRY FEES CANNOT, UNDER ANY CIRCUMSTANCES, BE REFUNDED**

When emergencies arise that are totally out of the participant's control (i.e. medical emergency, winter storm, death in the family) and rescheduling the performance is not an option then a credit will be given for the following year's festival.

**Q. How do festival participants qualify to be considered for Festival Monetary Awards?**

A. Participants must have entered at least three SOLO classes to qualify for award consideration. Participation in group (duet, band, ensemble, etc.) classes increases the participant's standing.

The adjudicators also are invited to nominate individual or group performers for "Encouragement" awards when award money is available. These participants may not have performed in three solo classes but made an impression on the adjudicator. Awards are reviewed with the adjudicator.

Awards vary from year to year based on the donations received.

**Q. How are festival participants recommended to the Provincials (OMFA)?**

A. The Kiwanis Music Festival of Sudbury pays membership fees to OMFA each year based on our number of entries. This membership allows any of our festival participants who perform in Grade 6 and over, or any Music Theatre classes to be nominated to Provincials. "Open" participants who are nominated must be prepared to attend Nationals if they win the division in which they perform.

The Kiwanis Music Festival of Sudbury requires that adjudicators base their recommendations on at least two local festival performances. Nominees are notified by the local festival administrator if they are nominated to Provincials and the process of completing and submitting the application form begins.

**Q. How are festival participants selected for the Stars of Excellence concert?**

A. Adjudicators are given sheets asking them to submit the names and song titles of performers they think would be interesting and "audience-pleasing" additions to the Stars of Excellence program. The majority of the time it happens that the names submitted are the students who made the most impression on the adjudicator and received the highest marks, but this is not always the case. Sometimes there may be a specific song or performer that stood out in the adjudicator's memory and that student may not qualify for a festival award. In that case, the adjudicators will leave the final decision to the administrator or committee.